

The mission of Jenison Christian School:

- Embrace our community with the love of Christ
- Foster academic growth that is distinctively Christian
- Empower God's children for a life of kingdom service



Thank you for your interest in the Jenison Christian Preschool program! We are committed to helping your child love God and others, learn more about God's creation, and lead others to Christ. We cherish the opportunity to work alongside your family in the Christian School setting.

Families who enroll in the JCS Preschool program become members of a loving community with the opportunity to make life-long friends. Our community of teachers love children and work together to provide a safe and nurturing environment where each child will flourish. Our Preschool program is a wonderful opportunity to experience a piece of all that Jenison Christian School has to offer!

Please read the following information for enrollment procedures. Open enrollment for Preschool begins on the night of our Early Childhood Open House, the 3rd Thursday in January, until all classes are full. To learn more about our program and curriculum, please visit our website at www.jenisonchristian.org.

Age Requirements:

- To enroll in the 3 year old class, your child must be 3 years of age and potty trained by September 1.
- To enroll in the 4 year old class, your child must be 4 years of age by September 1.

Enrollment Steps:

- Review all materials in this packet.
- Select your class preferences and complete the enrollment form.
 - Forms for teacher requests are available in the office.
- Return the completed and signed enrollment form to the office along with a \$75 payment (non-refundable) that will be applied towards your tuition balance.
- State law requires that prior to the first day of school the **Health Appraisal** (signed by a physician) and the **Immunization Record** must be delivered to the school office.
 - Note: if you choose not to immunize your child, we **must** have a waiver on file for your child. Contact Hannah Stob, Preschool Director, (hstob@jenisonchristian.org or 457-3301 ext. 104) with any questions.

Tuition Payment Policy:

Jenison Christian School wishes to partner with parents in all aspects of school life including procedures to help them meet the financial obligation for Christian education. The Tuition Payment Policy is designed to maintain fiscal health for the school and to help families avoid the stress of becoming seriously delinquent in their payments.

- Tuition payments are due on the 10th of the month September through April. Payment booklets will be mailed in August.
- When an account becomes 60 days past due, the student will not be allowed to continue attending preschool until the account is brought current.
- When there are extenuating circumstances, a family may contact Karen Deters, Financial Secretary, (kdeters@jenisonchristian.org or 457-3301 ext. 162) to discuss an alternative payment plan.
- Jenison Christian School reserves the right to terminate or deny enrollment to families who do not keep current on tuition payments, who choose not to agree to a tuition payment plan, or who do not hold to the commitments as listed on this page. Jenison Christian School may initiate legal action to collect tuition due.

Withdrawal Procedures:

If a parent wishes to withdraw a student from the preschool, a two-week notice is requested. Notice may be delivered to the teacher or preschool director.

Students who withdraw in the middle of a month will owe tuition for the full month. Exceptions will be made if the student leaves the program for reasons of immaturity, health or hardship.

Tuition Reduction Incentive Program (TRIP) a program where local businesses contribute directly to a family's tuition. Parents are encouraged to read the enclosed TRIP information carefully and enroll.

JENISON CHRISTIAN SCHOOL
 7726 Graceland
 Jenison, MI 49428
 Telephone: (616) 457-3301; Fax: (616)457-1430
 Email: admissions@jenisonchristian.org



4's PRESCHOOL ENROLLMENT FORM 2019-2020

Child's Legal Name _____
Last First Middle

Preferred Name: _____ Child's Date of Birth _____ Child is ___ male ___ female
Month Day Year
 Birth date must be prior to 9-1-15

T-shirt size _____ This is our oldest child at Jenison Christian YES or NO (circle one)

FAMILY INFORMATION: **Opt-out box**, check if you do not want to be included in the JCS Directory.

Mother _____ Mother's Phone _____

Address _____ City _____ Zip _____

Email Address _____ Church _____
Please Print Clearly

Father _____ Father's Phone _____

Email Address _____ Church (if different from mother's) _____

Address(if different from mother's) _____ City _____ Zip _____

Please provide information about allergies; physical, mental or emotional challenges of which we should be aware.

Classes Meet from 9:00 – 11:30 AM

CLASS OPTIONS: Please label your 1st, 2nd, and 3rd preferences below

	Monday – Thursday (4 day)
	Monday/Wednesday/Friday
	Tuesday/Thursday/Friday
	Monday/Wednesday
	Tuesday/Thursday

A minimum enrollment is needed to offer a class and each class has a maximum size. Every effort is made to honor your first choice; and, if a class is full, you will be contacted about alternate placements.

TUITION

- 2 days per week = \$875.
- 3 days per week = \$1,250.
- 4 days per week = \$1,500.

Parent commitment to Jenison Christian School: \$ _____ (tuition)
 \$75.00 paid at enrollment towards tuition (non refundable) – \$ _____
 Total Due to Jenison Christian School \$ _____ = 8 Monthly Payments of \$ _____

AGREEMENT BY PARENTS

1. By enrolling my child at Jenison Christian School I acknowledge I have read the enclosed information, the mission of Jenison Christian School, and support the school's policies to achieve that mission.
2. We commit to pay our tuition and agree to the terms of the tuition payment policy.

Parent Signature _____ Date _____